



CMCOG Board Meeting

12:00 Noon

Thursday, April 25, 2013

AGENDA

1. Call to Order.....Vina M. Abrams, Chairperson
2. Determination of Quorum
- ACTION 3. Approval of the Agenda
4. Introduction of GuestsGregory Sprouse
Chief Transportation Planner
5. Invocation
- ACTION 6. Consent Agenda
 - A. Approval of the Minutes for the March 28, 2013 Meeting (Enc. 1)
 - B. Approval of Financial Statement for July 1, 2012 through March 31, 2013 (Enc. 2)
7. Executive Director's Report (Enc. 3).....Ben Mauldin
Interim Executive Director
8. Recognition of Employee of the QuarterBen Mauldin
9. Recognition of John Fechtel, Lexington Deputy County AdministratorJohn N. Hardee
Chairman-Elect
10. S.C. Department of Transportation (SCDOT) Regional Project Update.....Ladd Gibson
SCDOT Program Manager
11. ADRC Assisted Rides Volunteer Transportation Program (Enc. 4)Joe Kunkel
Lt. Governor's Office on Aging
12. Community Development Block Grant (CDBG) Update (Enc. 5)George Bistany
Community & Economic Development Director
- ACTION 13. Central Midlands Population Projections Analysis (Enc. 6)Gregory Sprouse
14. Old/New Business
15. Other Business *Next Meeting: May 23, 2013*
16. Adjourn

Serving Local Governments in South Carolina's Midlands

236 Stoneridge Drive, Columbia, SC 29210 ♦ (803) 376-5390 ♦ FAX (803) 376-5394 ♦ Web Site: <http://www.centralmidlands.org>



ENCLOSURE 1

CMCOG Board Meeting Minutes

March 28, 2013

A meeting of the Board of Directors of the Central Midlands Council of Governments took place on Thursday, March 28, 2013, in the CMCOG conference room.

Members Present:

Fairfield County David Brown
David Ferguson
Dwayne Perry

Lexington County Bill Banning
John Carrigg
Todd Cullum
Clabie Edmond
Johnny Jeffcoat
Earl McLeod
Frank Townsend

Newberry County Bill Waldrop

Richland County Kendall Corley
Joyce Dickerson
Clarence Hill
Norman Jackson
Paul Livingston
Tony Mizzell

Columbia Sam Davis
Ellen Cooper
John Hardee

Forest Acres Cathy Novinger
Lexington, Town Mark Williams
Newberry, City Randy Halfacre
Newberry Co. Leg. Del. Zebbie Goudelock
Richland Co. Leg. Del. Walton McLeod
Springdale Jimmy Bales
Pat Smith

Advisory Member Present:

Chapin Stan Shealy
South Congaree Jerry McCormick

Visitors Present:

Fred Delk, Columbia Development Corporation
Julie Ann Dixon, Richland County Council
Bernard Gaudi, South Carolina Silvered Haired Legislature
Donna Gullledge, Joint Municipal Water & Sewer Commission
Phil Hinely, Fairfield County
Grant Jackson, Greater Columbia Chamber of Commerce
Hardy King, Town of Irmo
Holland Leger, Richland County
Quazi Masood, Michael Baker Corporation
Mark Pleasant, South Carolina Department of Transportation
Jack Porter, South Carolina Department of Health and Environmental Control
Myra Reece, South Carolina Department of Health and Environmental Control

Staff Members Present:

Felicia Anderson, HR Officer/Office Administrator
Bonnie Austin, Midlands Workforce Director
Roland Bart, Chief Transportation Planner
Tammy Beagen, WIA Program Manager
George Bistany, Community & Economic Development Director
Nevetta Blocker, Finance Director
Cyndi Gawronski, Community Development Planner
Anna Harmon, Interim Deputy Executive Director/ LTC Ombudsman Program Director
Jason Kent, GIS Manager
Ben Mauldin, Interim Executive Director
Malia Ropel, Senior Grants Accountant
Wayne Shuler, Regional Planning Director
Reginald Simmons, Interim Deputy Executive Director/ Transportation Director
Gregory Sprouse, Chief Transportation Planner
Chris White, WIA Program Manager

Serving Local Governments in South Carolina's Midlands

1. Call to Order

Chairman-Elect John Hardee called the meeting to order at 12:04 p.m.

2. Determination of Quorum

A quorum was not present at the time the meeting began. Chairman-Elect Hardee stated that we would take action during the meeting and then ratify the action items when we reach a quorum.

3. Approval of Agenda

- ▣ A motion was made by Earl McLeod to approve the agenda. Motion was seconded and approved unanimously.

4. Introduction of Guests

Gregory Sprouse introduced the guests at today's meeting. They are listed on the first page.

5. Invocation

Bill Banning gave the invocation.

6. Approval of the Minutes for the February 28, 2013 Meeting

- ▣ A motion was made by Walton McLeod to approve the minutes for the February 28, 2013 meeting. Motion was seconded and approved unanimously.

❖ AT THIS TIME, A QUORUM WAS REACHED.

7. Executive Director's Report

Ben Mauldin gave the following Executive Director's Report:

- **Resolution in Recognition of Hodge Harmon:** Mr. Harmon has not been able to attend board meetings due to medical issues. Mr. Mauldin expressed the COG's appreciation for his years of service to the Board.
- **Midlands Job Fair:** The event was held on March 25, 2013 at Brookland Baptist Church. The successful event had over 8,000 attendees and 100 employers. The Midlands Development Board (MWDB) also coordinated a food drive to benefit Harvest Hope.
- **Midlands Reality Check Update:** The COG continues to serve on the Midlands Reality Check Steering Committee. A collaborative visioning process is scheduled for October 2013.
- ▣ A motion was made by David Ferguson to ratify the actions taken above. Motion was seconded by Joyce Dickerson and approved unanimously.

8. EPA Ozone Update

Myra Reece of Department of Health and Environmental Control, Bureau of Air Quality provided an EPA Ozone Update. She discussed the timeline of the federal government's activities in regards to improving air quality. She

explained that ozone standards will drop and may have impacts on the State. She reviewed the strategies in addressing this issue and the potential consequences of non-attainment. She also discussed the Clear Air Act. A brief discussion took place regarding emissions from motor vehicles.

9. *Connecting Columbia, Urban Land Institute*

Grant Jackson of the Greater Columbia Chamber of Commerce discussed the Urban Land Institute (ULI) Advisory Services Program. The program addresses specific community issues and problems and provides advice on land use and real estate issues.

Fred Delk of Columbia Development Corporation discussed strategies in improving connectivity in Downtown Columbia. Strategies include: 1) Rewriting the zoning code; 2) selecting cities for benchmarking; 3) Appointing a development Ombudsman to facilitate permit processing; and 4) creating and implementing a Bicycle and Pedestrian Master Plan. He also discussed collaboration efforts with the community and the long-term challenges.

A brief discussion took place.

Chairman-Elect Hardee recognized Richland County Councilwoman, Julie Ann Dixon.

10. *S.C. Department of Employment and Workforce (SCDEW) Restructuring*

Bonnie Austin briefed the Board on the SCDEW financial deficits and impacts. SCDEW is currently undergoing restructuring within the department. The department has a short fall of \$6.5 million in the Unemployment Insurance Program and \$4 million in the Job Services/Wagner-Peyser Program. This deficit does not include overall cuts from the sequestration. Additional announcements will be made on April 8th. All in-person unemployment services will be eliminated. An online service and fifteen (15) statewide call centers will be available for those seeking unemployment insurance benefits. A discussion took place regarding how SCDEW's plan will affect the Central Midlands Region.

11. *CMCOG Region – Socio-Economic Update*

Andy Simmons provided a Central Midlands Region Socio-Economic Update. The COG monitors the following data on an annual basis: 1) Commercial Real Estate Space; 2) Multi-Family Housing; and 3) Building Permits. Mr. Simmons presented information on trends and vacancy rates for the commercial real estate and multi-family housing markets. He also discussed the value and activity for building permits in the region.

12. *S.C. Legislative Update*

This item will be discussed at a future meeting.

13. *MPO Boundary Certification*

Reginald Simmons presented a request for the adoption of a resolution in reference to the expansion of the Metropolitan Planning Area Boundary and the composition of the MPO Policy Committee and Transportation Subcommittee. The change would not affect the current composition of the MPO Policy Committee. Kershaw County currently has a seat on the MPO Policy Committee. The COATS Transportation Subcommittee will designate two (2) voting seats for Kershaw County.

- ▣ A motion was made by Norman Jackson to adopt the resolution in reference to the expansion of the Metropolitan Planning Area Boundary and the composition of the MPO Policy Committee and Transportation Subcommittee. Motion was seconded and approved unanimously.

14. *Old/New Business*

Chairman-Elect Hardee announced that Lexington County Deputy Administrator, John Fechtel, plans to retire in April. He recommended that COG staff prepare a resolution in appreciation for his contributions and service to Lexington County.

- ▣ A motion was made by Johnny Jeffcoat to prepare a resolution in recognition of John Fechtel's service and contributions as Lexington County Deputy Administrator. Motion was seconded and approved unanimously.

15. *Other Business*

There was no other business to discuss.

16. *Adjourn*

The meeting adjourned at 1:00 p.m.

These minutes were respectfully submitted by Felicia C. Anderson

Central Midlands Council of Governments
Financial Statement
 July 1, 2012 through March 31, 2013

ENCLOSURE 2

	Approved <u>Budget</u>	Revised <u>Budget</u>	<u>Y-T-D</u>	Percent <u>of Budget</u>
Revenue				
Local Revenue				
Member Governments	531,246	531,250	398,437.50	75.00%
State Aid	70,407	70,407	52,805.25	75.00%
Interest Income	300	100	24.78	24.78%
Sale of Data & Publications	2,000	1,800	917.68	50.98%
WorkKeys	80,000	30,000	19,863.00	66.21%
208 Conformance Reviews	4,500	4,000	2,545.00	63.63%
SCAPA Training Revenue	1,000	894	2,294.26	256.63%
CMRTA Support Contract	6,300	5,100	3,825.00	75.00%
CMRTA Contract for Website	6,000	0	0.00	
Local Revenue-Aging	0	300	561.00	187.00%
Local Revenue-Other	0	2,842	10,490.89	369.14%
Fringe Recovery	1,290,482	1,294,391	910,247.18	70.32%
Indirect Cost Recovery	612,034	554,140	453,924.89	81.92%
Total Local Revenue	<u>2,604,269</u>	<u>2,495,224</u>	<u>1,855,936.43</u>	<u>74.38%</u>
Regional Programs				
Aging Planning & Administration	392,230	480,775	304,506.33	63.34%
Ombudsman Program	263,124	263,124	209,883.04	79.77%
Midlands Workforce Development Board	4,129,058	4,217,336	3,672,148.04	87.07%
Transportation-FTA	271,057	67,760	62,070.00	91.60%
Transportation-SCDOT	762,166	785,466	424,994.54	54.11%
EPA 208 Planning	15,000	14,358	9,811.00	68.33%
SCDHEC Water Supply Planning	30,000	30,000	10,457.00	34.86%
Joint Land Use	113,397	97,085	96,922.00	99.83%
Joint Land Use In-Kind Revenue	12,600	10,787	10,769.00	99.83%
Economic Development Administration	82,468	64,132	51,059.00	79.62%
Comm Development Block Grant-Planning	50,000	50,000	49,093.00	98.19%
Regional Sustainable Energy Plan	0	4,248	4,247.69	99.99%
MWDB Strategic Plan	0	25,000	9,127.00	36.51%
Total Regional Programs	<u>6,121,100</u>	<u>6,110,071</u>	<u>4,915,087.64</u>	<u>80.44%</u>
Community Development Block Grant Admin				
Local Technical Assistance Contracts	105,500	117,396	47,025.00	40.06%
Transfer From Other Program Areas-Matching, Other	40,000	40,500	30,375.00	75.00%
Total Operating Revenue	<u>9,418,798</u>	<u>9,180,478</u>	<u>7,106,271.72</u>	<u>77.41%</u>
Contracted Services Revenue				
Aging	2,024,817	2,037,136	2,106,846.28	103.42%
MWDB Contractors	1,150,000	810,000	412,349.17	50.91%
Total Contracted Services Revenue	<u>3,174,817</u>	<u>2,847,136</u>	<u>2,519,195.45</u>	<u>88.48%</u>
Total Revenue	<u>12,593,615</u>	<u>12,027,614</u>	<u>9,625,467.17</u>	<u>80.03%</u>
Expenses				
Personnel Costs	4,316,698	4,232,434	3,235,821.03	76.45%
Fringe & Indirect Cost Allocation	1,902,516	1,848,531	1,364,172.07	73.80%
Operations and Maintenance	782,532	782,193	650,270.42	83.13%
Employee Development & Training	60,460	66,300	49,522.51	74.69%
Travel & Transportation	94,780	104,975	82,990.49	79.06%
Consultants & Contracts	426,883	422,633	138,472.27	32.76%
Local Government Training	0	2,500	2,068.55	82.74%
Capital Outlays	7,000	1,000	750.00	75.00%
Instructional Training & Supp Svces	1,250,000	1,250,000	1,349,531.83	107.96%
MWDB Transportation Services	30,000	52,625	47,064.00	89.43%
Transfer To Other Program Areas-Matching, Other	547,929	417,287	257,847.65	61.79%
Total Operating Expenses	<u>9,418,798</u>	<u>9,180,478</u>	<u>7,178,510.82</u>	<u>78.19%</u>
Contracted Services Expenses				
Aging	2,024,817	2,037,136	2,106,846.28	103.42%
Midlands Workforce Development Board (WIA)	1,150,000	810,000	412,349.17	50.91%
Total Contracted Services Expenses	<u>3,174,817</u>	<u>2,847,136</u>	<u>2,519,195.45</u>	<u>88.48%</u>
Total Expenses	<u>12,593,615</u>	<u>12,027,614</u>	<u>9,697,706.27</u>	<u>80.63%</u>
Revenue Over/(Under) Expenses	<u>0</u>	<u>0</u>	<u>(72,239.10)</u>	



ENCLOSURE 3

DATE: April 18, 2013
TO: CMCOG Board of Directors
FROM: Ben Mauldin, Interim Executive Director
SUBJECT: Executive Director's Report

Central Midlands COG WIA Financial Monitoring:

From April 2, 2013 to April 4, 2013, staff from the Office of Internal Audit and Quality Assurance at the South Carolina Department of Employment and Workforce (SCDEW) visited Central Midlands Council of Governments to conduct the annual on-site monitoring review after two weeks of desktop financial review. The purpose of the Workforce Investment Act (WIA) financial monitoring was to determine if Central Midlands Council of Governments (CMCOG) had used WIA funds in compliance with applicable laws and regulations, and to determine if the CMCOG had a sound financial system in place to carry out WIA activities. The scope of the monitoring included reviewing and analyzing CMCOG's financial records for the period of March 1, 2012 through February 28, 2013. Based on SCDEW's internal audit and review, there were no issues found.

I would like to recognize Nevetta Blocker, CMCOG Finance Director and our Finance Staff for doing an excellent job working with the auditors and always making sure that we meet all applicable requirements. Bonnie Austin, CMCOG Workforce Development Director, and WIA Staff also deserve recognition for running a very efficient and high performing program that serves many people in the Central Midlands region and the highest numbers in the state amongst the twelve regions. The workforce development program continues to excel at leveraging funds with partners such as Midlands Technical College, IT-ology and others.

SC DEW New Service Delivery Model:

Following up from Bonnie Austin's report to the board last month, SC DEW has disclosed that the agency is currently operating significantly over budget in UI and Wagner Peyser/Employment Services. In the Unemployment Insurance account, SC DEW stated that it anticipates a shortfall of \$5 million through June 30 and \$6.5 million by September 30. In Wagner Peyser job search program, a shortfall of \$3.4 million is anticipated through June 30. *Note: these budget shortfalls do not include any additional reductions as a result of sequestration.* The explanation provided by SC DEW for the shortfalls in both areas was a reduction in federal funding due to the decline in the state's unemployment rate; however, based on USDOL data this is not the case.

As a result of these fiscal constraints, SC DEW administration has released its plans to remove all UI services from all SC Centers by June 6, 2013. Staff have been told that the plan is to have 14 comprehensive call centers around the state to handle all Unemployment Insurance claims/service state-wide. Unemployment Insurance claimants will submit UI claims online and do job searches through the SC DEW web sites: (myBenefits Portal – <http://mybenefits.dew.sc.gov>).

While we believe that the move to a call center environment may have some positive benefits (all other states handle Unemployment Insurance in this fashion), the limited time frame (crisis planning) for consolidation, current-year budgeting and communications with our WIA staff have been very problematic. These changes will also affect/reduce next year's budget for delivery of WIA training to participants in need. Concurrent to these changes, SC DEW has been actively discussing the need for regions to increase the percentage of WIA funds spent on direct training. There also is a perception that SC DEW has abandoned communities with the highest unemployment levels (i.e. rural areas).

Finally, SC DEW would like to have only **one** "comprehensive" SC Works center per region which provides the full-suite of SC DEW and WIA services. Other counties in each region would be served by "access points" that would not be staffed by full-time SC DEW employees. "Access points" could be a computer lab at the local library, local churches, etc. SC DEW has sent preliminary substantially REDUCED staffing levels that they will be willing to fund next year. The Midlands area will receive only 10 Wagner-Peyser staff to assist with job search and job placement activities in Richland, Lexington and Fairfield Counties.

Part of SCDEW's new service model requires a reduction in force (RIF) based on **reorganization**. All frontline Center SC DEW staff are receiving letters identifying the RIF reorganization with positions being eliminated on June 6, 2013. Some staff layoffs are occurring prior to the June 6, 2013 date. SC DEW has updated job descriptions, posted the new jobs and plans on interviewing candidates in the next few weeks. SC DEW plans on having the reorganization and rehiring process completed by June 28, 2013.

Section 5317 (New Freedom) Project Application – Rural
Part II – Project Narrative

Project Description:

Provide a summary description of the project.

The SC Lieutenant Governor's Office on Aging is seeking a continuation of funding to implement a statewide Assisted Rides Volunteer Transportation and/or Voucher Program. Starting in three regional Aging and Disability Resource Centers (ADRCs) and culminating with expansion to ten areas within ADRC locations across the state, the goal is to improve access to information, services, and options to eligible seniors and people with disabilities across the state who choose to remain in the community setting and need transportation but have few or no choices currently available to them. An integral component of this expansion will be the inception of a statewide mobility management coordinator housed within the LGOA who will oversee this initiative.

The Lieutenant Governor's Office on Aging seeks to build a state level design concept based on the foundation of the volunteer transportation and voucher program that has been implemented in the first three ADRCs under the SCDOT grant. Objectives include: development of a "choice" program whereby seniors and people with disabilities throughout South Carolina would be able to choose between volunteer or voucher options for transportation; identification of best practices utilized by nonprofit organizations, faith-based organizations, and ancillary entities that currently assist their consumer base with transportation needs; promote information sharing across regional ADRC's and increase the exposure to the "One Stop Shop" concept of ADRC's where seniors, people with disabilities, and their caregivers can seek information and facilitate well-informed consumer directed services in their communities. SC Access will serve as a resource for other agencies/entities that assist their consumers with transportation and other support services. SC Access is the LGOA managed and operated database of service providers used by both consumers and ADRC staff.

The Assisted Rides model is based on similar programs operating in communities across the country. The model has several main components: (1) Seniors and individuals with a disability who lack other affordable transportation options; (2) volunteers who will provide the transportation; (3) the ADRC and participating providers, agencies, and community organizations who will recruit volunteers and assess and assist individuals with transportation needs; (4) a low cost web-based software application, free for use by participating agencies, volunteers, and individuals requesting service; (5) a Transportation Mobility Manager housed within each ADRC Advisory Board and their Assisted Rides Steering Committees which will oversee, guide, evaluate, and report back to the Lt. Governor's Office on Aging Mobility Management Coordinator. This reporting will be inclusive of barriers as well as supports found at the local level and will share information and lessons learned to facilitate resolution of obstacles encountered in the execution of the program.

Implementation of the volunteer transportation program started with a pilot program in the Santee-Lynches region and shortly thereafter in Appalachia; however, due to some administrative delays it has taken longer than anticipated. A third ADRC, Waccamaw Aging Disability Resource Center, located in Georgetown, South Carolina, has started their volunteer program with great success. One expected outcome, due to this concurrent grant request and the anticipation of managing this as a statewide program in the LGOA (while working in collaboration with the Appalachia, Santee Lynches, and Waccamaw ADRC's), is that the LGOA will be able to look at all innovative coordination of transportation services to meet the unmet transportation needs of seniors and people with disabilities. Products such as procedural manuals, agreements, permissions, insurance options, software, agency/partner training, volunteer recruitment & training, background checks, and satisfaction survey tools will be created and available to others to implement and/or replicate a working model. The Assisted Rides Volunteer Program expects to serve an increased number of seniors and people with disabilities as practicable; however, the Voucher Program will also be considered in areas where this may be more feasible due to volunteer shortages or regional challenges.

The ADRC Assisted Rides Transportation Program is designed to augment existing ADA Paratransit services in each region and provide free transportation to individuals with disabilities through a coordinated volunteer effort.

ADRC Assisted Rides Transportation Program

In partnership with Santee-Lynches' Aging & Disability Resource Center, Appalachia's Aging and Disability Resource Center, and the Waccamaw's Aging and Disability Resource Center, the program will serve seniors and individuals with disabilities age 21 and older. In the Santee-Lynches region, existing public and private transportation providers, human service agencies, community groups, and faith-based organizations are committed to implementing the *Assisted Rides Volunteer Transportation Program* as a way of bridging the gap in transportation services for adults with disabilities in Sumter County. The Appalachian Aging & Disability Resource Center (ADRC) has been following the development of Santee-Lynches' community collaboration with great interest and is working on replicating Santee-Lynches' model in Spartanburg county. The Waccamaw region, with its newly operational Assisted Rides Transportation Program, will continue its relationships with existing providers while collaborating with other public and private transportation providers, human service agencies, community groups, and faith-based organizations to bridge the gap in transportation service needs for not only seniors, but also adults with disabilities in their region, which encompasses Horry and Georgetown Counties.

Implementation of the volunteer transportation program has started in Sumter, Appalachia, and Waccamaw regions. Documentation, procedures, agreements, permissions, insurance, software, agency/partner training, volunteer recruitment & training, background checks, and satisfaction survey tools will be completed and put in place. The Assisted Rides Volunteer Transportation Program expects to serve 25 clients each month in rural areas of Clarendon, Kershaw, Lee, and Sumter counties (combined); 25

clients each month in the rural parts of Spartanburg County; 25 clients each month in Horry and Georgetown Counties (combined); and 25 additional clients per month in each subsequent unassigned ADRC region.

Partner Agency	Service Area (Rural areas)	Projected Start Date	Projected Volume	Projected Miles
Santee-Lynches ADRC	Counties: Clarendon, Kershaw, Lee, and Sumter	October 1, 2009	25 clients /month	2 one-way (25 mile) trips / month per client
Appalachian ADRC	Spartanburg County	October 30, 2009	25 clients /month	2 one-way (25 mile) trips / month per client
Waccamaw ADRC	Counties: Georgetown and Horry	November 1, 2012	25 clients /month	2 one-way (25 mile) trips / month per client
3 Additional Unassigned ADRC's or Regional Service Providers	TBD	July 1, 2013	25 clients /month	2 one-way (25 mile) trips / month per client

Is this project for Rural or Small Urbanized area?

Rural Area Application - This application addresses transportation needs of adults with a disability in the rural areas of the counties of Clarendon, Georgetown, Horry, Kershaw, Lee, Spartanburg, and Sumter, as well as currently unspecified areas housed within ADRC areas. [A separate application for the same volunteer transportation program will be submitted for the rural areas of those same counties. The principal differences between the two applications will be seen in the budget and in the number of potential clients to be served.]

***Separate applications must be submitted for RURAL and SMALL URBAN projects.**

Goals & Objectives:

- A) Describe the unmet transportation need that the proposed project seeks to address.
Individuals without their own transportation, those who are not able to drive, and those with limited

mobility have limited transportation options in rural areas of Clarendon, Georgetown, Horry, Kershaw, Lee, Spartanburg, and Sumter Counties. Many times the only form of public transportation is demand response, which may cost 300% more than fixed route services and may be unaffordable for individuals on a fixed income. The *ADRC Assisted Rides Transportation Program* is designed to augment existing services and provide free transportation to seniors and individuals with disabilities through a coordinated volunteer effort. Individual riders may contribute towards the cost of transportation as they are able. The *ADRC Assisted Rides Transportation Program* offers a way for seniors and individuals with disabilities to become reintegrated into the community.

B) Indicate how the project addresses the need.

Volunteer transportation will provide a viable free transportation option using accessible vehicles from participating agency stakeholders as well as the use of volunteer driver vehicles and/or client vehicles. The service area will consist of the rural areas of Clarendon, Georgetown, Horry, Kershaw, Lee, Spartanburg, and Sumter Counties and will provide transportation services to those individuals on fixed incomes. In addition to these areas, the *ADRC Assisted Rides Transportation Program* will expand to other designated rural areas of South Carolina. This would provide transportation services above and beyond the ADA, to individuals who have a self-declared disability. The service will also be provided during the weekends, when most human service transportation and public transportation is limited or non-existent. Partnering with the Columbia Museum of Art and having field trips to the museum is one example of how the *ADRC Assisted Rides Transportation Program* goes above and beyond the ADA to serve individuals who have a self-declared disability.

Managerial Capability:

A) Describe the agency's ability to manage the project and the number of years the agency has worked with this targeted population.

Although ADRCs are relatively new (formerly Area Agencies on Aging), they have exceptionally dedicated professionals who are committed to the advancement of quality of life of the aging and people with disabilities. ADRCs employ Certified Information and Referral (I, R&A's) Specialists. Moreover, the Lt. Governor's Office on Aging is the designated state agency to assist seniors regardless of their ability to pay. Being a state agency, the Lt. Governor's Office on Aging has direct access to other state agencies that may be able to lend needed assistance when an issue arises. The Lieutenant Governor's Office on Aging is confident that ADRCs will have no trouble administering the volunteer transportation program; furthermore, the ADRCs will be able to rely mainly on existing person power from the ADRCs and the LGOA.

B) Describe key personnel assigned to the project, and the percentage of time each person will be involved in the project. Will the agency need to hire additional personnel to support the project? If so, what percentage of time will the new person(s) dedicate to this project?

Existing personnel to be assigned to the project:

- Lt. Governor's Office on Aging's point of contact for this grant will be Mr. Joseph R. Kunkel, Program Manager, 1301 Gervais Street, Suite 350, Columbia, SC 29201, 803-734-9917. Project involvement: 50%.
- LGOA Mobility Management Coordinator will spend 50% of their time assisting the ADRC Mobility Managers in the implementation of the program. Additional duties will include, reviewing monthly progress reports from the ADRC's, reviewing monthly invoices from the ADRC's, providing guidance as needed to the software agent and requesting changes as needed to maximize the efficiency of the program, creating policies and procedures, holding quarterly meetings, coordinating of the evaluation team from USC and review of surveys and evaluation

of the program in each ADRC. If creation of forms or reports is needed they will also initiate them for statewide implementation.

- The ADRC Coordinator at each ADRC will be the local point of contact for the grant. Project involvement: 5%.
- Finance Department within each Council of Government will monitor the financial aspects of the volunteer transportation program. Project involvement: 5%-6%
- Participating agency stakeholders will recruit volunteers, assess clients, work with clients and volunteers to coordinate transportation, market the program, and use the software for coordination and recordkeeping. Project involvement: 5%-7%.
- ADRC Advisory Board Officers will spend 5%–10% of their time overseeing, evaluating, and fundraising for the new program.
- COG Transportation Coordinator /Planner. Project involvement: 1%-3 %
- All three Mobility Managers will spend 100% of their time developing and implementing the *ADRC Assisted Rides Transportation Program* and helping individuals access existing and alternative transportation.

New personnel to be hired for project implementation:

- Three additional Mobility Managers will be introduced into the scope of the grant and using the existing infrastructure and lessons learned in their ADRC's and will spend 100% of their time developing and implementing the *ADRC Assisted Rides Transportation Program* and helping individuals access existing and alternative transportation.

Fiscal Capability:

A) Provide a complete budget indicating project revenues and expenditures in the format provided in Part III.

A Project Budget is included. In addition, a separate budget for each ADRC as well as the Lt. Governor's Office on Aging has been made but is not included in this application.

B) Specifically list the local matching funds that you will use for this project and state when they will be available. (**Note that In-Kind Match must be reviewed and approved by SCDOT prior to assigning as local match**)

See attached local match certification from the Lt. Governor's Office on Aging.

C) Describe any potential long-term efforts or funding sources that will sustain the project when NEW FREEDOM program funds under SAFETEA-LU Authorization are no longer.

Several sources of funding are anticipated:

- Donations will be accepted from consumers, family members, and faith-based and community organizations.
- Some volunteers may choose not to accept the mileage reimbursement of \$0.14 per mile, in which case those funds will be available to increase the number of trips that can be provided.
- During the year, fundraisers will be conducted by participating agencies and corporate sponsors solicited.

- ADRCs and Regional Transit Council stakeholders have been challenged to place 50 cents a day aside for the volunteer transportation program. If 50 individuals and/or agencies take on this challenge, over \$9,000 will be made available for continuation the following year.

The confidence level among the stakeholders on funding is high, and once the communities realize what is being done, the consensus of stakeholders is funding will become secondary to the number of potential customers needing this form of transportation assistance.

Program Effectiveness:

- A) Identify performance measures to track the effectiveness of the service in meeting the identified goals. Provide an overall summary of the three measures listed below:

The three measures established for the New Freedom Program are:

- (1) Increases or enhancements related to geographic coverage, service quality and/or service times that impact availability of transportation services for individuals with disabilities as a result of the New Freedom projects implemented in the current reporting year.

The *ADRC Assisted Rides Transportation Program* uses the web portal developed by Mark Evanoff at www.AssistedRides.com. This portal has allowed Mobility Managers to better coordinate rides for those individuals in the community. Housed within the ADRC, the Mobility Managers are also better capable of assisting clients with more than transportation needs. If a client has questions related to aging and people with disabilities, the ADRC provides a "One Stop" information source.

- (2) Additions or changes to environmental infrastructure (e.g., transportation facilities, sidewalks, etc.) Technology and vehicles that impact availability of transportation services as a result of the New Freedom projects implemented in the current reporting year.

Technology has positively impacted the *ADRC Assisted Rides Transportation Program*. The web portal created by Mark Evanoff has increased productivity for Mobility Managers because it allows the user-friendly interface to be accessed by volunteers and clients alike. Since the portal is able to coordinate rides effectively and efficiently, the Mobility Managers are able to do more outreach and promotion within the community. Mobility Managers have engaged in local transportation board meetings, promoted the program at aging events, and are even creating promotional videos that can be streamed from Youtube.com.

- (3) Actual or estimated number of rides (as measured by one-way trips) provided for individuals with disabilities as a result of the New Freedom projects implemented in the current reporting year.

Between July 1, 2012, and January 31, 2013, the assisted ride program provided 873 trips for individuals with disabilities.

Central Midlands Council of Governments
Community and Economic Development Department
Update to Board of Directors
April 25, 2013

Current Projects

EDA Planning Partnership Grant: \$175,500
 State CDBG Regional Planning: \$50,000
 Town of Batesburg-Leesville ☐ Mitchell Street Sidewalk: \$307,540
 City of Cayce ☐ Avenues Area Waterline Upgrade: \$171,083
 Town of Gaston ☐ Walking Trail: \$25,410
 Town of Lexington ☐ West Lexington Waterline Upgrade: \$210,000
 Newberry County ☐ Whitmire Library Expansion: \$500,000
 City of Newberry ☐ Oakland Mill Water/Sewer Improvements Ph. II: \$500,000

Upcoming Projects

City of Cayce ☐ State Street Area Sewer Upgrades: \$173,381
 Town of South Congaree ☐ Town Park Improvements: \$7,245
 Town of Summit ☐ Town Park Improvements: \$46,029
 Town of Eastover (tentative) ☐ Sunny Acres Water Sewer Improvements: \$204,480
 City of Newberry (tentative) ☐ Mollohon Mill Area Water Sewer Improvements: \$499,994
 Town of Prosperity (tentative) ☐ Henry Village Neighborhood Water Improvements: \$177,920
 Town of Whitmire (tentative) ☐ Old Mill Waterline Upgrades: \$154,000

Upcoming Community Development Block Grant (CDBG) Opportunities

State CDBG Program (Low and Moderate Income Communities and Groups)

- Community Enrichment Program: \$50,000 - \$500,000
 - Funding for libraries, other public facilities, police substations, crime prevention activities, demolition of dilapidated properties, fire trucks, fire stations, health clinics, ADA accessibility, brownfields, streetscaping, transportation facilities, planning*
- **Application Requests Due August 16, 2013**

Lexington County CDBG Program (Lexington County Municipalities Only): Grant amounts vary

- Funding available for any CDBG-eligible activity <http://ecfr.gpoaccess.gov>
- **Application Requests Due: Not Yet Announced (usually Sept/Oct)**

Other Grant Opportunities

Economic Development Administration: Grant amounts vary

- Funding for distressed communities/communities with employees from distressed communities to construct infrastructure, training facilities, develop a plan that results in job creation and significant private sector investment.
- **Application Deadline ☐ FY 2013 Cycle 4: June 13, 2013**
- **Application Deadline ☐ FY 2014 Cycle 1: September 13, 2013**

SC Rural Infrastructure Authority (Fairfield County only): Up to \$350,000

- Infrastructure funding for local governments, special purpose and public service, or public works commissions.
- **Application Deadline ☐ Not Yet Announced (previously February and April 1st)**

George Bistany • (803)744-5136 • gbistany@cmcoq.org

Cyndi Gawronski • (803)744-5349 • cqawronski@cmcoq.org

* Multiple Restrictions Apply (Consult With CMCOG Staff)



ENCLOSURE 6

DATE: April 19, 2013
TO: CMCOG Board of Directors
FROM: Ben Mauldin, Interim Executive Director
SUBJECT: **Regional Population and Household Projections by Census Tract**

At the April 25 Board meeting, staff will present an overview of population and household projections at the Census Tract level. These projections are derived from county level projections approved by the Board in 2012. The County projections have been allocated to Census Tracts and Traffic Analysis Zones. These projections will be used to project travel demand for transportation planning purposes. They can also be used for other planning projects, including the 208 water quality planning program.

The highest levels of growth are forecast in Northwest and Northeast Richland, the area around the Town of Lexington, and the White Knoll-Redbank area in Lexington County. Greg Sprouse, Chief Transportation Planner, will provide an in-depth look at the projections at the April 25 meeting.